

# EHA Research Mobility Grant

## Application Checklist

**EHA Executive Office**

Koninginnegracht 12b  
2514 AA The Hague  
The Netherlands

+31 (0)70 3020 099  
info@ehaweb.org

**EHA Membership**

- ☐ Applicant must have an active EHA membership at the time of application

**EHA Research Mobility Grant Agreement**

- ☐ Applicant and their institutions must acknowledge and accept the conditions as set out in the [Grant Agreement](#) template

**Fluxx**

- ☐ Update "People" card to ensure personal and institutional information match the ones on the application form
- ☐ PhD/MD graduation date should be entered in People card (do not enter expected graduation date)

*Note: If your affiliated institution has changed since the first time registered on Fluxx, please let us know. Even if you enter your new institution name manually, the country of your first affiliation will be automatically retrieved from your People card*

**Education and Institutions**

- ☐ Must be in 2 different countries and at least one must be in [Europe](#)
- ☐ Must be academic research centers or proven equivalents

*Note: The institution that will support the work of the grant must be an academic research center or proven equivalent. EHA grants are not suitable for grant agreements with national societies*

**Project**

- ☐ Basic and translational lab-based research in hematology
- ☐ Project proposal (max 2 pages)
- ☐ Save it as a PDF file and name it: FirstName.LastName\_ProjectProposal.pdf

**Budget and duration**

- ☐ Maximum € 7,500 in Europe and € 10,000 outside of Europe
- ☐ Maximum 3 months – explanation is needed for longer projects (up to six months)
- ☐ Provide detailed explanation of each budget item

**Support Letters**

- ☐ Home Institution Department head: on institute letterheads and must include: (max one page)
  - a statement agreeing to the grant agreement template
  - a statement explaining how to cover overhead costs
- ☐ Host Institution Department head: on institute letterheads and must include: (max one page)
  - a statement agreeing to the grant agreement template

- a statement explaining how to cover overhead costs
- ☐ Home Institution Mentor: on institute letterheads and must include: (max one page)
  - Why they support your application
  - How this is a synergistic collaboration
- ☐ Host Institution Mentor: on institute letterheads and must include: (max two pages)
  - Why you're qualified (nominated) for this grant
  - How this is a synergistic collaboration
  - If applicable, how additional costs will be covered by the host institute
- ☐ Combine all letters into one PDF file: FirstName.LastName\_SupportLetters.pdf.

If you have questions about your eligibility, you can contact us at [grants@ehaweb.org](mailto:grants@ehaweb.org) before submitting an application.