

CHECK LIST

Do you have everything ready for your application?

Form fields

- ☐ Mentor contact details + Membership number
- ☐ Head of Department contact details (+ membership number, optional)
- ☐ Top 5 publications + details
- ☐ Abstract of your research (500 words)
- ☐ Clinical research profile
- ☐ Motivation (answer 4 guiding questions)

Mandatory PDF uploads

- ☐ Mentor support letter (max 2 pages)
- ☐ Mentor CV (max 2 pages)
- ☐ CRTH Signature letter ([Template](#) mandatory)
- ☐ Research proposal & references (max 5 pages + 1 page references)
- ☐ Scholar CV (max 2 pages)
- ☐ Career Development Plan (max 2 pages)

- ☐ Flowchart (optional)

EHA membership

You and your mentor (or other senior staff member) must be an [EHA member](#) at the time of application and throughout the program.

Keep in mind:

‘Institution’ refers to where you will be doing your research during the program, not any past or future institutions.

‘Mentor’ refers to the person supervising your research at your current institution.

Submitted documents cannot be longer than the maximum indicated. If documents are longer this may reflect negatively on your application during the review.

Institution details

- Mentor Name + email address
- Mentor Support letter (max 2 pages)
Must be on official institute letterhead and duly signed. The letter should include the following:
 - Description of the applicant’s abilities and likelihood to succeed in pursuing an academic career in clinical research
 - Supervision plan outlining the support provided to the applicant during the CRTH award year
 - Statement of commitment to providing a productive environment for the applicant to pursue the project
- CRTH Signature letter
 - Download our [signature letter template](#)
 - Fill out the required information
 - Sign the letter
 - Upload it to the EHA Portal / Fluxx
- Mentor CV (max 2 pages)
- Infrastructure of your institute
Questions such as:
 - How many clinical trials are they involved in (approx..)?
 - Are data management/analysis available to you?
 - Is there a statistician available?
- Head of department (form)
 - Name + email address
 - EHA Membership number (optional)

Applicant details

- CV (max 2 pages)
This should list your:

- Education and employment
 - Other experience and professional memberships
 - Top publications
 - Previous and current position
 - Honors & Awards
- Motivation for applying for CRTH
 - Why is it important to participate now / at this point in your career?
 - Why are you a suitable candidate?
 - What skills do you want to develop/acquire?
 - What do you hope to gain / how will you benefit from this program?
- Clinical research profile
This should list your:
 - Learning goals (select **max. 5** from a list)
 - Details of the top 5 trials you have been involved in
- Project proposal

This is a course of which the aim is to support and guide early-career hematology researchers to help them advance their careers and further their knowledge and skills in clinical science. What you are proposing here is the project you'd be working on with the faculty if selected for CRTH. For this reason, you should make sure you follow the rules below.

Your proposal should be clear and concise—think abstract. You should answer all of the questions in the application form.

- It should be a clinical, interventional trial (not retrospective)
- Ensure the trial idea is yours, not that of your mentor, supervisor, or head of department
- Do not submit a trial idea that is already underway and cannot be changed
- If you decide to make changes to your trial design, you should be able to implement them during your participation in CRTH
- We will assume you are the primary clinical investigator, so fill in the form accordingly

Specific project information you will be asked to provide:

- The title of your project
- A summary of the background and justification for the research (abstract)

You will also be asked to provide information on:

- Design
- Main eligibility criteria
- Control arm
- Summary of treatments
- Endpoints
- Sample size

- Feasibility
- Potential challenges
- Potential impact
- The infrastructure of your institute (as guided by the questions in the template)
- Flowchart (optional)
If you have a complex design, you can also upload a research design flowchart. This is not mandatory.
- Career development plan (max 2 pages)

The Career Development Plan should outline your long-term career objectives in clinical research and provide a clear, structured plan describing how you will achieve them. The document should demonstrate how participation in CRTH will support your progression and enhance your skills in designing and executing clinical trials.

To include:

- Describe your **career goals** in relation to their current experience and professional stage
- Present a **systematic plan** to acquire the knowledge, skills, and competencies needed for an academic career in clinical research
- Identify **specific training activities and resources** (e.g. courses, workshops, mentorship, institutional support) that you will utilise
- Explain how your proposed research project and CRTH participation will contribute to your **career development and scientific progression**
- Outline a **realistic pathway and indicative timeline**

The Career Development Plan will be evaluated on:

- The **coherence and feasibility** of the proposed career pathway
- The **alignment between the applicant's goals, research proposal, and CRTH program**
- The **potential of the plan to support academic advancement and future dissemination** (e.g. presentations, publications)