



POSTER PRESENTATION INSTRUCTIONS

NEW POSTER SESSION SETUP - TWO POSTER SHIFTS

All accepted posters will be available in the paper poster area and on the E-Poster screens.

- The paper posters will be on display in two shifts, one on Friday and one on Saturday, with a Poster Session at the end of each day.
- All accepted posters can also be viewed on the E-poster screens from Friday, June 15, 09:30 to Sunday, June 17, 13:00.

The Poster Session gives maximum exposure to the scientific work and allows interaction between poster authors and interested congress participants. Poster authors are obliged to be present at their poster during the entire Poster Session.

Cancellation of Poster Presentation

To prevent empty poster boards, please inform us by e-mail before Wednesday, May 15, if you are unable to present your poster at the 23rd Congress (via: eha@mci-group.com).

For questions regarding the allocation of your abstract and the setup of the Poster Session, please contact eha@mci-group.com.

INSTRUCTIONS

The Poster Sessions are scheduled on Friday, June 15 (17:30 - 19:00) and Saturday, June 16 (17:30 - 19:00) in Hall A. Poster authors are obliged to be present at their poster 5 min before the poster session starts.

Important: All poster authors need to upload their poster to the E-poster system and need to bring a hardcopy poster to the congress (or use the free print and delivery service). The posters will be made available on the EHA Learning Center after the Poster Session took place.

BEFORE THE CONGRESS:

1. Prepare your poster and upload

- Size of poster board (usable space): 194 cm wide and 150 cm high (horizontal/landscape)
- Please note that in order to benefit from the free printing service your PowerPoint file needs to be of exact dimensions: 134 x 90cm (landscape/horizontal)
- Use a clear typeface.
- The poster should be readable from a distance of 2-3 meters. This means that all lettering should be at least 8mm high.
- Graphs and diagrams should be drawn with a minimum line width of 1 mm.

2. Upload your poster & print service

- Please log in to the website of MultiLearning with your personal login codes provided in your confirmation letter. Here you will find all tips, tricks and templates to create a poster.
- Please do not forget to tick the box for free printing and delivery to the congress center in Stockholm or arrange your own printed poster.

3. Register for the congress

Please remember to register for the congress via www.ehaweb.org before May 10 to benefit from the early registration fee and to be allowed to present your poster.



AT THE CONGRESS:

General information

- Posters will be presented in the Poster Area, Hall A.
- One poster board will be allocated for each poster presentation.
- A printed number identifying each poster board will be provided.
- Material and color of poster board: hard board, colored white and an aluminum frame.
- All posters need to be mounted on the poster boards.

Poster pick-up & mounting

- Posters printed via the complimentary printing service can be picked up from the (E-)Poster Desk in front of the Poster Area, Hall A as of Thursday, June 14, 07:30.
- Posters should be mounted:
 - During the indicated set-up time (see below).
 - Using double sided tape.
 - Assistance and material will be available from set-up time at the (E-)Poster Desk in front of the Poster Area, Hall A.

Poster viewing and presentation

- The paper posters will be on display in two shifts, one on Friday and one on Saturday.
- Poster authors are obliged to be present at their poster during the entire Poster Session.

Removing your poster material

Materials should be removed before the indicated times for dismantling. If posters are not removed within the time for dismantling (see below), your poster will be removed and disposed of.

Poster shift schedule

	Poster Session I Friday, June 15	Poster Session II Saturday, June 16
Set-up	09:30 - 12:00	09:30 - 12:00
Viewing	12:00 - 19:00	12:00 - 19:00
Poster Session	17:30 - 19:00	17:30 - 19:00
Dismantling	19:00 - 20:00	19:00 - 20:00