



# **EHA-SWG Scientific Meeting on Red Cell and Iron Metabolism Defects: From Basic Science to Clinical Case Application**

## **Abstract and clinical case submission guidelines**

### **Introduction**

The abstract and clinical case submission guidelines of the EHA-SWG Scientific Meeting on Red Cell and Iron Metabolism Defects are intended to provide clear instructions before submitting an abstract or a clinical case. **You are kindly requested to carefully read the guidelines stated below.**

The EHA and the Scientific Program Committee (SPC) of the meeting maintain the right to reject any abstract or clinical case that does not meet the below requirements.

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## Submission guidelines

The submitted abstracts or clinical cases should fully adhere to the guidelines below.

### General guidelines

1. Abstracts or clinical cases should be submitted in clear (American) English to allow the reviewers to focus on the scientific content of the abstract/clinical case. Non-English speaking authors are encouraged to have their abstract/clinical case checked for grammar and spelling.
2. The SPC assumes all presenting authors have proficiency in English, thus are able to present and respond to questions.
3. In clinical studies, please state whether informed consent was obtained.
4. The title and text may not contain trade names.
5. If off label use of drugs was involved, please state this clearly.
6. Withdrawal policy: If authors wish to withdraw their abstracts/clinical cases from presentation or publication they are requested to send a letter via e-mail to the EHA Executive Office ([scientificmeetings@ehaweb.org](mailto:scientificmeetings@ehaweb.org)) before **August 22, 2023** (23:59 CEST). Consequently, the abstract/clinical case will not be presented nor published.
7. The Scientific Program Committee encourages the submission of original scientific material unpublished at the time of the abstract/clinical submission deadline:
  - a. Abstracts/clinical cases submitted to regional or national hematology meetings can be submitted to the Scientific Meeting for inclusion in the program;
  - b. Abstracts/clinical cases submitted to large international meetings which are organized in the same period as the EHA Scientific Meeting (September - November) are allowed to be submitted to the meeting.
  - c. Abstracts/clinical cases submitted to other large international meetings may also be submitted providing a clear indication about significant novel or updated information included in the appropriate abstract/clinical case submission field.
8. Please do not submit the same study in multiple abstracts/clinical cases. Abstracts/clinical cases that appear as more than one version of a single study will be rejected.
9. Similarly, abstracts/clinical cases or (close) copies, may not be submitted under more than 1 topic.



### Timelines

April 26, 2023	Start submission
August 1, 2023	Deadline submission
August 11, 2023	Notification of allocation to the author

### Review, selection and publication

1. All submitted abstracts/clinical cases will be reviewed by the Scientific Program Committee of the EHA-SWG Scientific Meeting.
2. Abstracts/clinical cases may be selected for
  - a. oral presentation
  - b. poster presentation
  - c. rejection
3. The submitting author will receive confirmation of acceptance for oral presentation, poster presentation, or a notice of rejection, by e-mail on or before **August 22, 2023**.
4. Oral and poster presenters will be informed about the date and time of the session and will receive guidelines for their presentation.

### Topics

Please select the most appropriate topic during the abstract/clinical case submission:

1. Thalassemias
2. Sickle Cell Disease
3. Diserythropoietic Anemias
4. Red Cell Enzyme Defects
5. Atypical Microcytic Anemias
- 6 Hereditary Hemochromatosis
7. Iron Metabolism
8. Paroxysmal Nocturnal Hemoglobinuria
9. Iron Deficiency/Iron Deficiency Anemia

### Submission specifications

- Title count: max. 300 characters incl. space.
- Character limit: 3500 characters (incl. spaces & punctuation / excl. headers in the template).
- Please use the following subheadings: Background / Aims / Methods / Results / Summary - Conclusion
- Images have to be submitted as JPEG, tif, or gif files:
  - Due to limited space, only a simple graph/image can be submitted.
  - Images and graphs should reproduce well in black and white.
  - Image file should not exceed 500KB.
- Authors: There is no limit to the number of authors.
- References are obligatory when submitting an abstract or clinical case.