

TERMS AND CONDITIONS - EHA RESEARCH MOBILITY GRANTS 2018

The following Terms and Conditions apply to the application and award of the Research Mobility Grants provided by the European Hematology Association, Koninginnegracht 12b, 2514 AA, The Hague, The Netherlands (“EHA”).

Please read these Terms and Conditions carefully before applying through the EHA Research Mobility Grants portal on the [EHA website](#). You should understand that by applying for the Research Mobility Grants you agree that you, as well as your host institute, are bound by these Terms and Conditions.

1. Definitions

Agreement: the Funding Agreement to be entered into upon grant of the EHA Research Mobility Grant by and between EHA, the Grantee and the Grantee Institute

Applicant: the research fellow who is applying for funding

Coordinator: the contact person for the Research Mobility Grant at the EHA’s Executive Office

Final Expenditure Report: the detailed report expected from the Grantee of all project expenses

Grant: the relevant EHA Research Mobility Grant

Grantee: the Applicant that has been awarded an EHA Research Mobility Grant

Grantee Institute: the institute where the research will be performed, also known as host institute

Host Mentor: Supervisor of the Applicant at the host Institute

Mentor: the supervisor of the Applicant

Project: the research project of the Applicant

Project Budget: the budget submitted by the Applicant and approved for funding by EHA

Proposal: the Grant proposal made by the Applicant including the proposed budget

2. Research Mobility Grants: Application, eligibility & Awarding

EHA strives to develop the career of young scientists through support of mobility by facilitating a visit to a research group in another institute. Both institutes should have complementary expertise as this should promote collaboration between the institutes.

Application:

Applications for the Grant shall be made via the EHA [website](#) by the Applicant before the deadline.

Eligibility

Applicants must meet the following criteria:

- PhD graduates within 1 year of PhD graduation; or
- PhD students; or

- MD's with a keen interest in pursuing a career in research, within 1 year of PhD graduation or hematology accreditation;
- Applicants may be of any nationality;
- The home and host institutes must be academic research centers or proven equivalent in different countries and one of them must be in Europe;
- At the time of application, the Applicant should be a member of EHA or EHA Guest.

Awarding:

Applications will be reviewed by the EHA's Fellowships and Grants Committee once the call closes. The winners will be informed by the Coordinator once a decision has been made. The Committee's decision regarding the winners is final.

3. Project period

The Project period shall be defined in the Funding Agreement. Should the Grantee desire to extend the duration of the Project period, a written request to that extent shall be submitted to the Coordinator using the amendment request form at least 14 days prior to the Project period end date. The amendment request form will be made available along with the Funding Agreement. EHA's approval of the extension will be communicated by the Coordinator in writing. An extension of the Project period will not result in an increase in funding.

4. The Grant

The Grant may be used to provide travel and accommodation expenses up to € 10.000, -- (the 'maximum amount') for a Project with a duration of up to 3 months, if this is necessary for the pursuit of the Project and in conformity with the spirit of the proposed Project by Mentor and Project Budget. Specification of maximum amount of funding must be justified by a budget. All expenditures must be documented with original receipts, vouchers or invoices. If the maximum amount is not sufficient to fully cover the expenses or if the Project is for a longer period (up to 6 months), a justification must be shared for how the other expenses are covered.

EHA will not cover/fund the salary of the Grantee and Overhead costs. Overhead costs must be covered by another source, which must be further explained in the letter from the Host Mentor. EHA is not responsible and or involved in any tax, social security contributions and premiums related matters.

Grantee and Grantee Institute are not allowed to reimburse or charge any costs related to the Project twice (such as but not limited to seeking reimbursement of the same costs both from EHA and (an) other organization(s)).

5. Accounting for use of Grant funds

Grantee Institute shall maintain Grant funds in a separate account to facilitate necessary reporting. At the end of the Project period, the Final Expenditure Report submitted must be signed off by the Host Institute's head of finance or equivalent.

6. Disbursement

EHA will disburse Grant funds according to the schedule outlined in the Funding Agreement. Grants will not be transferred to private accounts of the Grantee.

Grantee and Grantee Institute are responsible for the use of Grant funds.

Upon payment of Grant funds to the Grantee Institute, EHA is fully and finally discharged of its payment obligation under the Funding Agreement.

7. Expenditures

All expenditures of Grant funds by Grantee and/or Grantee Institute must be spent within the Project period and must be consistent with the Project Budget and shall form an integral part to the Funding Agreement.

Any intended deviation that exceeds 10% per item from the Project Budget requires a written request to the Coordinator before the deviation is implemented using the amendment request form (overspending will never be financed by EHA). EHA's approval of the deviation will be communicated in writing by the Coordinator.

Deviations shall not be authorized retroactively, and such unauthorized deviations may cause EHA to request repayment of the Grant, either in whole or in part, to it.

8. Reporting

Grantee and Grantee Institute agree to deliver to the Coordinator a Project report and expenditure reports according to the templates provided by EHA and shall be enclosed as an annex to the Funding Agreement. In addition to the above-mentioned reports, EHA may request a report at any time, which shall be provided by the Grantee or the Grantee Institute within 14 days' after EHA's request.

9. Right to terminate the Agreement

Either party has the right to immediately terminate ("ontbinden" in the meaning of article 6:265 Dutch Civil Code) the Funding Agreement, without a demand or notice of default being required if either party has breached an obligation under the Funding Agreement (including its Annexes);

In addition, EHA has the right to terminate ("ontbinden" in the meaning of article 6:265 Dutch Civil Code) the Funding Agreement, without a demand or notice of default being required, if EHA is reasonably unable to make payments under the Funding Agreement due to financial reasons (to be determined at the discretion of EHA) or if the Grantee Institute is declared bankrupt or has been granted suspension of payment, if resolutions have been passed for this purpose or petitions filed, or upon dissolution of the Grantee Institute.

Disbursement of the Grant fund will be discontinued immediately upon termination of the Funding Agreement. In addition, upon termination of the Funding Agreement, EHA may require the Grantee Institute to promptly pay back Grant funds in full or in part, without further notice being required, irrespective of the reason for termination and notwithstanding EHA's right to claim damages. EHA shall not be liable for any damage suffered by the Grantee, Grantee Institute or any third-party resulting from or connected to the termination of the Funding Agreement.

10. EHA's right to return of funds

If the Grantee or Grantee Institute has breached an obligation under the Funding Agreement (including its Annexes), the Grantee Institute shall promptly upon the first written request of EHA pay back the Grant funds, either in full or in part, depending on the request from EHA, without further notice being required.

Furthermore, any EHA funds not used by Grantee or Grantee Institute for the purpose of the Project as approved in the Project Budget shall be promptly returned to the EHA at the conclusion of the Project period, or upon EHA's first request.

11. Significant changes to or premature conclusion of the Project

If unexpected problems arise during the Project, which result in premature discontinuation of the Project or change of the Project, the Coordinator should be informed in writing as soon as possible, but in any case, within two weeks after the problem has been noted, using the amendment request form. In case of a premature discontinuation or unapproved change of the Project, EHA reserves the right not to pay outstanding Grant amounts and/or a full or partial refund of the Grant may be required from the Grantee Institute.

12. Reporting, publicity and public acknowledgement

Grantee and Grantee Institute are required to respond to EHA's requests for information on their career progress following the Grant. The Grantee must also retain membership with the EHA for the duration of the Grant period.

All original research supported in whole or in part by the Grant and accepted for publication in a peer-reviewed journal, or as a scholarly monograph or book chapter, must be made available from PubMed Central as soon as possible and no later than six months from the date of final publication.

Upon request by EHA, the Grantee will cooperate with publicity surrounding their research.

All publications must acknowledge EHA's financial support in the research project as follows:

"Funding for this project was provided ["in whole" or "in part"] by an EHA Research Mobility Grant awarded by the European Hematology Association".

EHA must be consulted before release of any press statement about the Grant. EHA must be contacted immediately if Grantee or Grantee Institute becomes aware of anything related to the Grant that may have an adverse reputational impact on EHA, the Grantee, the Grantee Institute and or any other participant to the Project.

13. Liability

EHA - including its directors and employees - shall not be liable for any damage or whatsoever suffered by the Grantee or the Grantee Institute under or in connection with the Funding Agreement and/or the Project, unless Grantee and/or Grantee Institute shall prove that the damage has been caused by the willful intent or gross negligence of EHA's management. In any event, the maximum liability shall not exceed the total value of the Funding Agreement. In addition, EHA - including its directors and employees - shall not be liable for any damage or whatsoever suffered by a third party in relation to the Funding Agreement, the Project or publications related to the Project.

Grantee and Grantee Institute shall jointly and severally indemnify EHA, its directors and employees against any and all third-party allegations, claims, damages, and losses arising out or relating to the Funding Agreement, the Project and/or publications related to the Project.

14. Conduct of Research Project

It is the responsibility of the Grantee Institute to ensure that the work proposed and the facilities to be made available comply with all relevant laws and/or applicable regulations and meet all applicable health and safety requirements. Research involving genetic manipulation must have the approval of the local Genetic

Manipulation Advisory Committee. In countersigning the Funding Agreement, the Head of Department or appropriate institutional official of the Grantee Institute, is taken to give the assurance on behalf of the Grantee Institute that those conditions will be met.

The relationship established by the Funding Agreement is that of independent contractors. Nothing in the Funding Agreement shall be construed to create any agency or employment relationship between EHA or any of its employees and the Grantee. The Grantee Institute is responsible and liable for all employment related matters.

15. Responsibility for Project results

EHA cannot accept responsibility for the validity of the results nor for any statement made by the authors in the publication of research results notwithstanding the receipt of a pre-print or reprint of the publication.

16. Governing law and forum

These Terms and Conditions are governed by and construed in accordance with the laws of the Netherlands. Any dispute or claim arising from or in connection with the Agreement shall be exclusively submitted to the Court of The Hague, the Netherlands.